## OLD TAPPAN BOARD OF EDUCATION Old Tappan, NJ 07675

FILE CODE: 1331\*

Policy

## **LENDING OF DISTRICT-OWNED EQUIPMENT**

Except as authorized by the Superintendent or contractual agreement, school equipment may not be used for outside purposes. School equipment may be loaned to staff members as authorized by the Superintendent, when such use is directly or peripherally related to their instructional responsibilities. Students may also be authorized to use such equipment in connection with their studies or extra-curricular activities. The Board also permits equipment to be loaned to other governmental agencies when specifically authorized by the Superintendent.

The Superintendent shall establish procedures to assure the borrower's responsibility to properly maintain and return all equipment.

<u>Legal References</u>: N.J.S.A. 18A:11-1 General mandatory powers and duties

N.J.S.A. 18A:20-34 Use of schoolhouse and grounds for various purposes Policies and procedures for school facility operation

<u>Cross References</u>: \*1230 School-connected organizations

\*3514 Equipment

6161 Equipment, books and materials

\*Indicates policy is included in the Critical Policy Reference Manual.

## **Key Words**

Lending of School Equipment

Approved: March 24, 2008

Revised: